

COMMISSIONERS APPROVAL

GRANDSTAFF 

ROKOSCH 

THOMPSON

CHILCOTT 

DRISCOLL 

PLETTENBERG (Clerk & Recorder)

Members Present.....Commissioner Jim Rokosch, Commissioner Alan Thompson and Commissioner Greg Chilcott

Date.....December 3, 2008

Minutes.....Glenda Wiles

- ▶ Commissioner Driscoll attended the Tree Ceremony in Washington D.C.
- ▶ Commissioner Grandstaff was held over in Helena due to bad weather.
- ▶ The Board met for the following administrative matters:
 - Approval of 2009 Holiday calendar/mileage/lodging and meal rates -
Commissioner Thompson made a motion to approve the following rates beginning January 1, 2009: Mileage at .55 per mile; Holidays to include New Year's Day, Martin Luther King Jr. Day, Lincoln's & Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas Day; Lodging at \$70.00 per night with Departments budgeting any extra costs due to various locations in the county. Commissioner Chilcott seconded the motion and all voted "aye".
- ▶ The Board met to for an update with I.T. Director Joe Frohlich. Joe stated he would like to have these updates once a month in order to better keep abreast of any needs from other county offices. The Commissioners concurred with that request.

Joe stated he addressed with each department, the policy of computer usage by employees. Civil Counsel Karen Mahar will be reviewing these policies in order to ascertain what should be an I.T. policy and what should be a county policy. Some computer usage such as maintaining emails as records will be reviewed by Karen in accordance with Montana Law. Joe also addressed the use of YouTube by the

employees. He placed a block on the fire wall in order to ascertain the amount of videos coming into the network. Thus far, since election time, he noted only five videos/audios that were valid county work and over 200 video/audios that were not county work. He stated he does not want to 'police' the incoming and outgoing emails from employees but the improper usage has slowed down since he is monitoring it. The Board concurred that Joe should continue to monitor this issue as he has been doing.

Joe also addressed Google Earth and the fact that the State has suggested the county un-install the free version of Google Earth due to the fact that this is a security risk and network bandwidth problem. The State is recommending a different software or purchase Google Earth Pro for \$400.00 per seat. Discussion included which departments might need this type of software.

Joe also noted he represents all Local Government (City and County) on the ITMC (Information Technologies Managers Council) Board which meets in Helena. This is great information for Ravalli County and other counties in the state as well.

He and his staff are currently ordering new computers, recently finished the deployment of state computers, worked on a new long distance contract, ordered firewalls and dealt with the Logisys issues with the 9-1-1 Center.

► The Board met for a continuation of public hearing from November 26th for the adoption of Resolution to issue revenue bonds for WMMH. Present at this meeting was Deputy County Attorneys Karen Mahar and Dan Browder. Dan stated he has reviewed the new Certificate As to Resolution and Adopting Vote/Resolution No. 2367, which is the Resolution authorizing the issuance and sale of a Healthcare Facilities Revenue Note (Western Montana Mental Health Center Project); with the final loan documents coming at the time of bond purchase. He stated this Certificate and Resolution can be approved this date, and when the term and interest rates are determined after this Resolution, other documents will be reviewed and executed at a later date (believed to be December 18th). He has reviewed these new changes that were made by Bond Counsel Mae Nan Ellingson. Commissioner Chilcott asked if this Resolution delegates the authority to execute the loan documents to the Chairman of the Board or to the full Board. Dan noted this Resolution gives the authority to approve to the full Board but the signature is by the Chairman. Commissioner Rokosch asked about the financial contact with the county as they were concerned about the accounting duties that would be placed on the county. Karen stated the accounting issues are not specifically referred to as a county official.

Dan also addressed a fair fee for the county to review these documents. He stated he visited with Mae Nan this morning about this bond for a pass through fee. Mae Nan stated many counties establish fees for the type of bonds that the county handles. This particular Resolution is simply the recoup of the hard costs to the county such as Mae Nan's fees, legal advertising fees etc., but not costs for county employees such as the Civil Counsel, Administrative Staff or Commissioners. Commissioner Thompson stated he would not be in favor of tacking on any costs for county employee time. Internal Auditor Klarryse Murphy as an independent contractor could be billed as she is paid for

by the hour. The Commissioners concurred with this but noted it should depend upon the amount of work that ends up being done by the employees. Karen stated if the county ends up doing more of these kinds of pass through bonds, the Commissioners might want to establish a regular fee as approved by public hearing and resolution.

It was noted there were no members of the public for public comment.

Commissioner Rokosch asked about the 2% monies that are coming out of the loan amount. Dan stated those fees can be paid by Western Montana Mental Health.

Commissioner Thompson made a motion to approve Resolution No. 2367 as approved and reviewed by Bond Counsel Mae Nan Ellingson. Commissioner Chilcott seconded the motion and all voted "aye"

Commissioner Thompson made a motion to approve the engagement letter for Dorsey & Whitney LLC. Commissioner Chilcott seconded the motion and all voted "aye".

Minutes: Beth Perkins

► The Board met for an update from Missoula Area Economic Development for the upcoming Certified Regional Development Committee meeting. Present were Ravalli County Economic Development Director Julie Foster, Dick King of Missoula Economic Development and Chad Delong.

Dick presented the Board with a map for the CRDC meeting. He stated they receive a grant that is shared with RCEDA and they need regional support. He proposed an advisory committee with representation from each county, communities and the four economic development committees. He suggested meeting quarterly for projects for State funding and to develop the work plan for the Economic Development Community. Commissioner Chilcott questioned inclusion of Mineral County. Dick replied Mineral County was put on the list as a recommendation but would be removed. Dick gave a brief overview of what is to be presented at the CRDC meeting along with a financial report. He invited the Commissioners to attend the meeting on Monday at Stevensville Town Hall.

Julie discussed RCEDA and the IRP grant application for funds from USDA with the Board. She stated she is working with the Internal Auditor Klarryse Murphy, External Auditor Ron Foltz and Civil Counsel Karen Mahar to draft a letter for the grant application. Further discussion followed regarding the grant. Commissioner Thompson discussed the job rates across the country. He stated he does not know if the resources should be used towards small businesses but rather just to keep those that exist afloat. Dick stated there is a decade long history dedicated to research across the country for education and addressing workforce issues.